

TO: Parents of 8th Grade Students
Registered for the Scholarship/Admissions Exam
FROM: Rob Meyers, Principal
RE Textbook Loan Program Instructions for the 2018-2019 School Year

A section of Nebraska law allows parents of students attending Skutt Catholic to request the loan of textbooks from the Millard Public School District. Occasionally, Skutt Catholic utilizes a textbook that is also in circulation within the Millard School district, thus there is an opportunity for you to receive the book free of charge. Therefore, the contents of this letter have the potential to save you money on textbook costs next fall at Skutt Catholic. Completion and submission of this form does not obligate or commit you to enroll your student at Skutt Catholic High School.

Due to the timeline set forth by the state's textbook loan program, this letter and the materials attached are the only communication we will be sending to invite you to make application for the Nebraska **"Textbook Loan"** Program for 2018-2019. We must submit your application to the Office of the Public School District by January 15, 2018. Therefore, any applications received after the **Thursday, January 11 deadline** cannot be accepted. Unfortunately, this is a policy that is out of Skutt Catholic's control.

The number of books available to be borrowed depends on the funds allocated by the Nebraska unicameral, not the local Public School District. We can only request texts used in the Public School District. **WE MAKE ALL OF OUR REQUESTS TO THE MILLARD SCHOOLS.** Please follow the directions below and send your application form back attention: Vicki Lynn at Skutt Catholic High School, 3131 South 156th Street, Omaha, NE 68130, before Christmas vacation if possible, if not, **no later than Thursday, January 11, 2018.**

Directions:

1. **Complete and sign BOTH SIDES of the attached form from Millard Schools.** We have entered the titles of any textbooks that all freshmen use. If we can add others on your behalf, we will. **Please make no other additions to this section.**
2. **BE CAREFUL HERE! On the tear-off form at the bottom of this page:**
 - A. Write your student's name and current school name.
 - B. Mark any subjects your student may consider taking at SC next year. At this early date, it will be your best guess as to which subjects your student may take. These are the freshman level books that are available through the textbook loan program.
 - C. Sign the tear-off form.
 - D. Send the tear-off form and the completed Millard School application back to me by the deadline!
3. **Call Vicki Lynn or Rob Meyers (333-0818) with any questions you may have.**

You may only choose a total of 8 books.

Student Name

Grade 9 (2087-19)

School Attended this Year (2017-18)

<input type="checkbox"/> Honors Art I	<input type="checkbox"/> Art II & Honors	<input type="checkbox"/> Art Foundations	<input type="checkbox"/> German I
<input type="checkbox"/> German II	<input type="checkbox"/> Accounting I	<input type="checkbox"/> Geography	<input type="checkbox"/> Chemistry
<input checked="" type="checkbox"/> Biology (every freshman will take either Biology or Honors Biology)			

Parent Signature

2018-19
FRESHMAN

APPENDIX A

TITLE 92
CHAPTER 4

NDE # 22-001
REVISED 10/2016
DATE DUE: 1/11/18

APPLICATION FOR LOAN OF TEXTBOOKS

(one application form per student)

TO: MILLARD PUBLIC SCHOOLS

(Board of education or school board of the school district in which the student requesting the loan resides or in which the private school the child attends is located.)

Application is hereby made, pursuant to Neb. Rev. Stat. 79-734(2) and the rules and regulations promulgated thereunder, that you loan my child or ward the following textbook(s), by title, which are designated for use in your school district*:

SEE ATTACHED

My child or ward is a student at SKUTT CATHOLIC HIGH SCHOOL
which is a private school approved for continued legal operation under Title 92, Nebraska Administrative Code (NAC), Chapter 14, or accredited under Title 92, NAC, Chapter 10.

* My child's or ward's name is _____.
He or she will be in the 9 grade beginning in the fall of the next school year, and
resides at _____.

* _____
DATE

* _____
PRINT NAME OF PARENT OR GUARDIAN
(DESIGNATE WHICH)

* _____
SIGNATURE OF PARENT OR GUARDIAN

* _____
ADDRESS OF PARENT OR GUARDIAN

* _____
PHONE NUMBER OF PARENT OR GUARDIAN

*NOTE: Per Section 003.03, the school district shall limit the loan each year to ten textbooks per student for students in grades K-6 and to eight textbooks per student for students in grades 7-12.

(This application must be received by the public school district no later than January 11.)

COMPLETE
BOTH SIDES

AUTHORIZED PARENT REPRESENTATIVE FORMTO: MILLARD PUBLIC SCHOOLS

(Board of education or school board of the school district in which the student requesting the loan resides or in which the private school the child attends is located.)

* I, _____, being a parent of a child
(please print)
enrolled in a private school which is approved for continued legal operation under Title 92, Nebraska Administrative Code (NAC), Chapter 14, or accredited under Title 92, NAC, Chapter 10, designate:

CHRIS FULLINFAR to be
(please print)

my Authorized Parent Representative to represent me in all the proceedings applicable to the Textbook Loan Program under Title 92, NAC, Chapter 4.

* DATE* PRINT NAME* SIGN NAME

Continued on the reverse side...

***BOTH SIDES MUST BE
COMPLETED**** ☐ PARENT ☐ GUARDIAN

I understand that as an Authorized Parent Representative, I will represent the parent in all the proceedings applicable to Chapter 4, Textbook Loan Program. I am not an official or employee of a private school.

12/13/2017
DATE

CHRIS FULLINFAR
PRINT NAME
Fullinfar
SIGN NAME

AUTHORIZED PARENT REPRESENTATIVE