

**V.J. & ANGELA SKUTT CATHOLIC HIGH SCHOOL  
2017-2018 Tuition Payment Plan Election Form**

**Student Name:** \_\_\_\_\_ **Grade (2017-2018):** \_\_\_\_\_  
**Parent / Guardian(s) Name** (responsible for tuition): \_\_\_\_\_ **Address:** \_\_\_\_\_  
\_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_  
**Catholic Parish where family is registered:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
\_\_\_\_\_ **Email Address:** \_\_\_\_\_

**2017-2018 Tuition Schedule**

<b>Freshman.....\$9,990</b>	<b>Sophomore.....\$10,090</b>
<b>Junior.....\$10,190</b>	<b>Senior.....\$10,290</b>

In addition to tuition, the following fees may apply – these will be added to tuition billing statements when applicable:

**PARISH SUBSIDY** – A \$400 parish subsidy obligation will be assessed if no Catholic parish is indicated OR if the parish declines payment for any reason.

**TECHNOLOGY FEE** – A \$350 technology fee will be assessed to all students at all grade levels.

**PAYMENT PLAN** – Effective for the 2017-2018 school year, we will be transitioning to a payment portal. More information will come in the next few months with information on how to register your family for this system. We will continue to have the following payment plan options available through the payment portal. The new payment portal will allow you to set up your payments with either a check, ACH withdrawal or with a debit or credit card. **Please note any credit or debit card payments made will be assessed a 2.85% surcharge that is paid by the family.**

\_\_\_ **Option 1: Annual** – Due August 1<sup>st</sup>

\_\_\_ **Option 2: Semi-Annual** – Payments are due July 1<sup>st</sup> and January 1<sup>st</sup>

\_\_\_ **Option 3: Quarterly** – Payments are due July 1<sup>st</sup>, October 1<sup>st</sup>, January 1<sup>st</sup> & April 1<sup>st</sup>

\_\_\_ **Option 4: Monthly** – Payments are due on the 17<sup>th</sup> of each month over 10 months beginning with August 17<sup>th</sup> and ending the following May 17<sup>th</sup>.

**PAYMENT NOTES** – Families that pay in full by July 1<sup>st</sup> qualify for \$100 discount which can be deducted from the annual tuition payment OR the \$100 becomes a tax-deductible contribution to our scholarship and financial aid fund. Annual and semi-annual tuition payment options have the choice to be set up via an electronic invoice or through automatic ACH, credit or debit card payments. The quarterly and monthly options require an automatic ACH, credit or debit card to be set up within the system. **Please note any credit or debit card payments made will be assessed a 2.85% surcharge that is paid by the family.**

**I have read and completed the above Tuition Payment Plan Election Form. I agree to pay according to the plan selected above adjusted for any financial assistance awarded.**

**Financially Responsible Parent / Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## V.J. & ANGELA SKUTT CATHOLIC HIGH SCHOOL 2017-2018 Tuition Guidelines

**REGISTRATION FEE** – A registration fee of \$350 per student is due each year at registration time and should be remitted with the completed 2017-2018 Tuition Payment Plan Election Form.

**TUITION** – Tuition payments will be collected through a new payment portal system. Information on how to register for this system will be provided in the future. 2017-2018 tuition rates are as follows: Freshman - \$9,990, Sophomore - \$10,090, Junior - \$10,190, Senior - \$10,290.

**PARISH SUBSIDY** – In addition to tuition, the Archdiocesan parish where you are an active registered member is assessed \$400 to help with the cost of educating your student. Skutt Catholic will contact your parish to collect this subsidy. (Please thank your pastor for this financial commitment to your student's education).

**NOTE: Parishes pay this assessment according to their own guidelines and criteria. If your parish declines to pay, the assessment becomes the family's responsibility and you will be invoiced \$400 at the time that Skutt Catholic is notified by the parish. If you are NOT registered with an Archdiocesan parish, the \$400 will be invoiced along with tuition at the start of the school year.**

**TECHNOLOGY FEE** – In addition to tuition, all students will be assessed a \$350 technology fee which covers the cost of providing a school-owned iPad for the student's use and the technology required throughout the school to support the iPad program. The iPad will be turned back in to Skutt Catholic at whatever point a student is no longer enrolled (e.g. withdrawal or senior graduation) and/or whatever time Skutt requests the device be returned and replaced by a new device with upgraded technology. There is not an option to bring your own device.

**PAYMENT OPTIONS** – Families that pay in full by July 1<sup>st</sup> qualify for \$100 discount which can be deducted from the annual tuition payment OR the \$100 becomes a tax-deductible contribution to our scholarship and financial aid fund. Annual and semi-annual tuition payment options have the choice to be set up via an electronic invoice or through automatic ACH, credit or debit card payments. The quarterly and monthly options require an automatic ACH, credit or debit card to be set up within the system. **Please note any credit or debit card payments made will be assessed a 2.85% surcharge that is paid by the family.** Skutt complies with IRS regulations for cash payments in excess of \$10,000 in a single or related transaction.

**TUITION ASSISTANCE / WORK STUDY** – The FACTS Grant and Aid Assessment Application may be accessed directly at [www.factstuitionaid.com](http://www.factstuitionaid.com) or via [www.skuttcatholic.com](http://www.skuttcatholic.com). **The online application and supporting documentation must be submitted by Friday, March 17<sup>th</sup>, 2017 to be eligible for maximum aid.** Please allow 2-4 weeks for FACTS to process your completed application and for Skutt Catholic to communicate an award amount to the family. We will work with each family to review demonstrated financial need. It is our desire that no student will be prevented from attending Skutt Catholic due to financial hardship. Students who qualify for Tuition Assistance will participate in our Work Study program. Please contact Kristen Reeves with any Work Study questions.

**WITHDRAWALS** – If a student withdraws during the school year, the balance owed by the family or the tuition overpayment that is refunded will be determined on a pro-rated basis. Registration fees are not pro-rated and generally non-refundable.

**DELINQUENT TUITION** – Skutt Catholic relies on the prompt payment of tuition in order to meet our financial obligations. Delinquent tuition accounts are reviewed periodically and if satisfactory payment arrangements are not made, a student may be dropped from enrollment.

**LATE FEES** – Fees for late payments will be assessed at \$30 per late payment. Returned Item Fees will be assessed at \$30 per returned item and will be re-attempted twice with no additional charges after notification from your bank or credit card institution of a failure to process.