

Skutt Catholic High School iPad Usage Agreement

STUDENT NAME (Print): _____ **Grade:** _____

This iPad Usage Agreement ("Agreement") is between VJ and Angela Skutt Catholic High School ("Skutt Catholic" or "School") and the above named student, along with the student's parent(s) or guardian(s), collectively referred to in this document as "Student".

Agreement Term: This Agreement is made effective as of the date it is signed and is in effect throughout a Student's entire enrollment at Skutt Catholic. An Agreement must be completed on or before the date Equipment, defined herein, is issued to Student for his or her use during the Student's enrollment.

Equipment Subject to Agreement: The equipment subject to this Agreement ("Equipment") includes the School-provided Apple iPad device ("Device"), the serial number of which will be recorded in the School's Mobile Device Management system for tracking, along with an Apple iPad power supply, protective leather case and warranty plan. The terms and conditions also apply to any replacement device issued to Student through the School's AppleCare+ warranty program. The Device must be kept in the protective leather case at all times.

iPad Fee: The annual iPad Fee will be communicated each year at registration time. For mid-year transfers or withdrawals, the iPad Fee may be prorated for that academic school year based upon the portion of the school year remaining.

Ownership: The School shall retain ownership of Equipment at all times during the Agreement Term regardless of who is in possession of the Device. The Student shall hold NO security or ownership interest in Equipment. Likewise, Student shall hold no security or ownership interest in the licenses to the installed software included with the Equipment or any other software that School may from time to time install on Equipment used by Student. Student shall retain ownership of any applications or e-books/resources purchased using the Student's own iTunes or other online account and any documents that Student created. Student will be responsible for the backup and removal of this information from the iPad device when the Equipment is returned to the School.

Use of Equipment: The primary use of Equipment is for Student's educational programs. Student may use Equipment for other purposes only to the extent that such uses do not interfere with the primary use. Student shall abide by the School's Technology Acceptable Use Policy (TAUP) and code of conduct at all times when using Equipment. Student understands that iPad devices should not be lent to another student, and that student assumes full responsibility for Equipment if it is lent to another person. Student's failure to report the loss of Equipment or failure to return Equipment to the School when required may result in legal action and requirement to pay for all reasonable attorney fees and costs incurred by School in enforcing any of the terms of this Agreement.

The School may require Student to return Equipment at any time and for any reason during the Agreement Term. For example, if Student is not current on the payment of iPad Usage Fees

according to the payment frequency elected, the School may require Equipment be returned until such payment is made.

Periodically, Student may also be requested to return Equipment to the School for purposes of servicing, replacing or upgrading devices to a new technology. While Student will generally be allowed to use the Equipment during summers between academic school years while actively enrolled, the School makes no guarantee about this use and may need to reclaim devices for a period through the summer months to facilitate transition to a newer technology device.

Back-up Requirements: The Student may store documents or other files on Equipment and Student is responsible for making back-up copies of such documents or other files.

Equipment Storage and Use at School: The Equipment must be on School's premises during each of Student's normal school days. During School's normal business hours or after school, when Student is not in the immediate presence of Equipment, the Equipment must be secured in the Student's **locked locker** in the academic wing. Proper care must also be used to maintain control of the device when offsite or at home.

Care of Equipment: Student shall use Equipment in a careful and proper manner and keep in good operating condition, allowing for reasonable wear and tear. Student is responsible to bring the Device fully charged each day for use at School. No personal stickers or writing is allowed on the iPad device itself, but the protective cover can be personalized as allowed by School. The School may provide Student with a loaner device should it be deemed necessary. All stipulations included in this agreement are binding on any Equipment loaned by the School to Student while original Equipment is being serviced or repaired.

Right of Inspection: The Student shall make the Equipment available to School personnel as necessary for purposes of inspection, maintenance, repair, upgrading, and/or software installation during the School's normal business hours.

Warranty Coverage: The School has purchased an AppleCare+ warranty for each School-issued iPad device. If Student's iPad device becomes broken or damaged, Student is required to bring the device to the School's Coordinator of Instructional Technology as soon as possible. All Equipment servicing and repair must be done through School. Student shall NOT take the device to a local Apple Store for service. The device will be inspected and the School will determine whether the issue is a malfunction or caused by an external factor such as accidental damage from handling or misuse.

On the first and second incidents, if this device is determined to have been damaged by an "accidental damage from handling" (e.g., dropped device or excess moisture/liquid spill), Student will be required to pay a **\$49.00 service fee** to get the device fixed or replaced, and this fee must be paid **before** Student will receive the replacement device. For third and subsequent incidents, Student must pay the full cost to repair or fix the device before a replacement will be issued. The AppleCare+ Warranty Agreement will **not** provide service to tampered or "jailbroken" iPads with any non-Apple replacement displays, batteries and other parts.

iPad Theft or Loss: Should the iPad device become lost or stolen, Student must report this to the Coordinator of Instructional Technology as soon as possible. If the Equipment has been

stolen, it is strongly recommended that the Student file a report with local law enforcement authorities. **If a device is misplaced, lost or stolen, or is damaged by misuse or willful neglect, Student is financially responsible for its replacement (up to the full cost of the Equipment defined in this Agreement).**

Student Withdrawal: If the Student ceases to be enrolled at Skutt Catholic or stops coming to school regularly at any time prior to graduation, Student must return Equipment in good working condition to the Coordinator of Instructional Technology upon departure. Assuming Equipment is returned in satisfactory condition, the iPad Fee may be pro-rated based upon the portion of the current academic school year remaining and this amount will be applied to the Student's tuition balance. Any overpayment will be refunded to Student or any underpayment will be owed by Student at the time of withdrawal. If Equipment is not returned promptly to School upon withdrawal, the Student will not only be responsible for ALL outstanding/unpaid iPad Fees for that current year, but also for penalties up to the FULL cost of a replacement iPad device for School. The School has the right to lock down the iPad device to make it unavailable for use.

Return of iPad Equipment: Student must return Equipment in good working condition to the Coordinator of Instructional Technology on or before the last day of school the Student's senior year. If Equipment is not returned promptly to the School, the Student will not only be responsible for ALL outstanding/unpaid iPad Fees for that current year, but also for penalties up to the FULL cost of a replacement iPad device for School. The School has the right to lock down the iPad device to make it unavailable for use.

Student and his/her financially responsible parent or guardian hereby agree to the terms and conditions of this iPad Usage Agreement:

Student Name (print): _____

Student Signature: _____

Parent/Guardian Name(s) (print): _____

Parent/Guardian Signature(s): _____

Date Signed: _____